

CHHATTISGARH RAILWAY CORPORATION LIMITED

(A Joint Venture of Ministry of Railways and Govt of CG)

Regd Off: 1st Floor, CSIDC Commercial Complex, Mahadev Ghat Road, Raipura Chowk,

Raipur - 492013, Chhattisgarh , India ,CIN NO: U74999CT2016SGC007653 ,

Ph No : 0771 2243278

Vacancy Notice no. CRCL/04/2018 Dated 31.05.2018

Chhattisgarh Railway Corporation Limited (CRCL), a Joint Venture of Ministry of Railways and Govt of Chhattisgarh invites applications from qualified and experienced candidates for appointment for the position of JGM/DGM Finance cum HR & IT on **Immediate Absorption** basis. Candidate working on permanent basis in CPSU/Central Govt. may apply on fulfilling the requisite qualification and experience.

1 Requisite qualification and experience

Position	No. of positions	Minimum Educational qualification	Minimum Overall experience	Minimum Relevant experience	Relevant Experience	Position in current CPSU/ Central Govt.
JGM/ DGM- Finance cum HR & IT	1	Graduate	JGM >20 Years DGM >15 Years	JGM Fin >12yrs IT >8yrs DGM Fin >8yrs IT >7yrs	Finance/HR – Experience of Project Finance, Contract Matters, Bill passing, Procurement, Handling HR issues, Salary, Payroll, grievance etc. IT – Knowledge of Computer, Programming Languages, Implementation of SAP & Other IT module for Financial/Payroll/HR management	JGM Level 12 in CDA or Level E5 in IDA DGM Level 11 in CDA or Level E4 in IDA

NOTE:

1. Suitability of candidate for JGM/DGM will be judged based upon personal interview.
2. Special pay will be granted for pay protection. Special increments, if any, will not be counted for pay protection.
3. Applicants are requested to go through our Company website: crcl.cgstate.gov.in for detailed recruitment notification containing details of educational qualification, pay scale and allowances relevant experience / skills required for above mentioned posts

2. Salary and allowances

2.1 **Pay Scale** : Pay scale will be as per 3rd PRC

JGM E : 6 scale (Rs. 90,000-2.40 lakh)

DGM : E5 scale (Rs. 80,000-2.20 lakh)

2.2 **Allowances** : In addition to basic pay, DA(IDA Scale), HRA/Leased Accommodation, TA/DA/CTA will be payable. Moreover, employee will also be entitled for basket of allowances @35% of basic pay. Medical facility, insurance and communication allowance as per company rules will also be payable.

2.3 **Other terms and conditions:** Perks will be decided by the Company for various positions time to time

3. **Age:** JGM/DGM - below 55 years. In deserving cases, age relaxation may be considered.

4. **How to apply**

The eligible and willing candidates, who fulfil eligibility criteria, should apply duly filled in application form along with necessary attachments in a merged single PDF file containing CV, payslip & other documents at email id **md-railcorp.cg@gov.in** on or before 10.07.2018 and send one set of hard copy of the documents addressing to MD at Chhattisgarh Railway Corporation Limited, 1st Floor CSIDC Commercial Complex, Mahadev Ghat Road, Raipura Chowk, Raipur CG -492013.

5. **General Instruction about the Application Process.**

- a) The application in prescribed format attached hereunder may be filled in own handwriting/Typed in English.
- b) The duly filled in application form may be submitted at email id **md-railcorp.cg@gov.in**
- c) Last date for receipt of application is 10.07.2018.
- d) In complete application shall be summarily rejected.
- e) Further communication shall be made only with shortlisted candidates.
- f) Applicants are required to submit the self-attested copies of the mark sheets, passing certificates, (Not applicable for retired/serving govt. officers), experience certificate, certificate in support of age proof and any other relevant document along with the application form in one pdf file.
- g) Shortlisted Candidates called for Interview shall bring in the hard copy of the application and originals of papers submitted for verification.
- h) Please attach additional sheets if required.

CHHATTISGARH RAILWAY CORPORATION LIMITED
RAIPUR
APPLICATION FORM

VACCANCY NOTIFICATION NO : CRCL/04/2018

POST APPLIED FOR :
Name in Block Letters :
Sex :
Date of Birth :
Marital Status :
Father's Name :
Address

Please affix a
recent self-
Attested
Photograph

Correspondence Address	Permanent Address

Email ID :
Landline and Mobile Number :
Aadhar Card No. (Optional) :

Educational Qualification from Graduation (or Equivalent) onwards:

Sl No.	Examination Passed	Year of Passing	Institute/ University

Additional Certification Courses / Training programs attended:

Details of Membership to Professional Bodies if any:

Details of Accolades and Awards, if any:

Current employer:

Current pay scale:

Current rate of pay (Excluding special increment, if any):

Work Experience starting from the most recent onwards:

Sl No	Name of the Organisation	Designation and Position Held	Period (From - To)	Place in the Hierarchy

A brief Note not exceeding 100 words justifying

- a) Relevant experience for the post applied (Please see relevant experience as laid down in the vacancy circular)
- b) Your Suitability for the post applied for.

Signature and Name of the Candidate